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To: Chair & Members of the Safety  
Committee

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Tuesday, 12 May 2026

Dear Councillor,

**SAFETY COMMITTEE**

You are hereby summoned to attend a meeting of the Safety Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Thursday, 28th May, 2026 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully,



Solicitor to the Council & Monitoring Officer

## **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

### **Access for All statement**

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- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

**SAFETY COMMITTEE  
AGENDA**

***Thursday, 28th May, 2026 at 10:00 hours taking place in the Council Chamber,  
The Arc, Clowne***

<b>Item No.</b>		<b>Page No.(s)</b>
<b>1.</b>	<b>Election of Chair 2026/27</b>	
<b>2.</b>	<b>Appointment of Vice Chair 2026/27</b>	
<b>3.</b>	<b>Apologies For Absence</b>	
<b>4.</b>	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>5.</b>	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
<b>6.</b>	<b>Minutes of the last meeting held on 1st May 2026</b>	<b>To Follow</b>
<b>7.</b>	<b>Health &amp; Safety Update - Quarter 4 (January - March 2026)</b>	<b>4 - 9</b>



## BOLSOVER DISTRICT COUNCIL

### Safety Committee on 28.05.26

#### Q4 Health & Safety Update: 01.01.26 – 31.03.26

<b>Classification</b>	This report is Public
<b>Contact Officer</b>	Bronwen MacArthur-Williams Health & Safety Manager

### PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority’s overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including any reports of non-attendance and associated costs.
- Providing an overview of progress against the workplace inspection programme.

### REPORT DETAILS

#### **1. Background**

1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

#### **2. Details of Proposal or Information**

##### **2.1 Accident Statistics by Quarter:**

##### **BDC**

The total number of BDC employee accidents in Quarter 4 is 9 (excluding Dragonfly). This compares to 5 accidents occurring during Quarter 4 of 2024 – 2025. This Quarter’s BDC employee accidents occurred in the following service areas:

- Streetscene – 7
- Housing – 1
- Property Services – 1

The incidents were involved:

- Slips, Trips and Falls on same level — 4
- Manual handling — 2
- Struck by moving object — 1

- Road Traffic Collision — 1
- Other — 1

There were 0 RIDDOR reportable incidents.

Date of Incident	Service Area + Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
09/01/2026	Streetscene (RD)	Slips, Trips and Falls on same level	Minor Injury - No Lost Days	No	Whilst co-ordinating clearing snow from the entrance to the Depot, IP assisted a private vehicle in getting up the road. Whilst pushing IP's left knee twisted on the ice and "clicked".	0
12/01/2026	Streetscene (RD)	Slips, Trips and Falls on same level	Lost Time - Up to 7 days	No	IP's knee gave way.	5
05/02/2026	Streetscene (RD)	Manual handling	Minor Injury - No Lost Days	No	IP dropped heat gun onto underside of left forearm.	0
13/02/2026	Streetscene (RD)	Struck by moving object	Minor Injury - No Lost Days	No	After emptying and replacing liner in bin IP trapped right index finger in lid.	0
18/02/2026	Streetscene (Off site)	Slips, Trips and Falls on same level	Minor Injury - No Lost Days	No	Whilst clearing yard IP stepped in a hole and twisted his ankle.	0
03/03/2026	Streetscene (Off site)	Manual handling	Minor Injury - No Lost Days	No	Whilst collecting 2 bins IP pulled back.	0
05/03/2026	Property Services (RD)	Road Traffic Collision	Minor Injury - No Lost Days	No	IP had to break suddenly to avoid collision with oncoming car but was then hit by the car behind.	0
19/03/2026	Housing (The Arc)	Other	Minor Injury - No Lost Days	No	IP was assisting a client that had fallen using a Manger Lifting Cushion. While the cushion was lifting IP was supporting client from behind however this led to IP's leg being trapped between the cushion and the metal bed frame.	0
31/03/2026	Streetscene (RD)	Slips, Trips and Falls on same level	Minor Injury - No Lost Days	No	IP's foot slipped off the kerb causing them to twist on right ankle and fall.	0
<b>Total Lost Days = 5</b>						

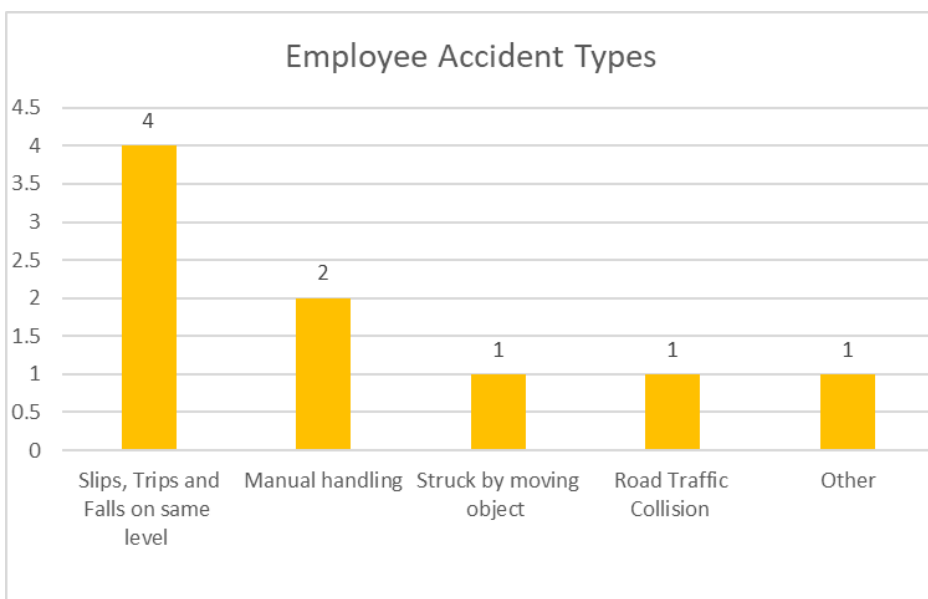
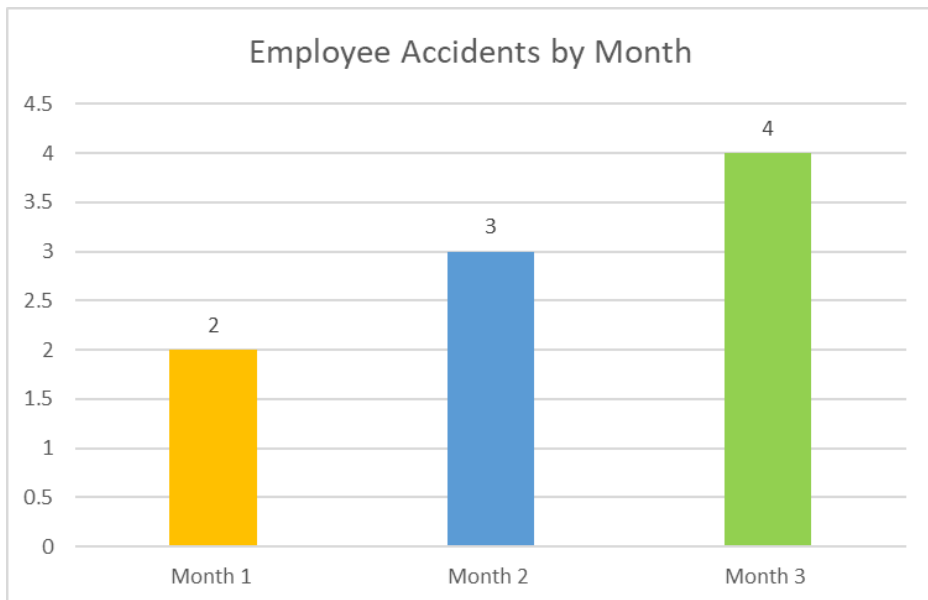
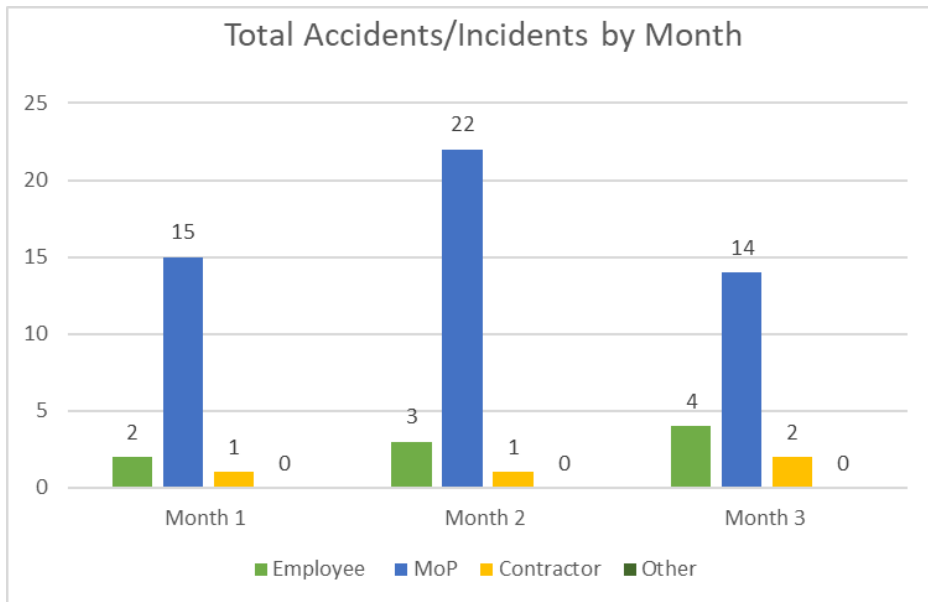
There were 0 employee near misses.

- The total number of accidents reported by Members of the Public was 51 and 0 of these were serious enough to be RIDDOR reportable. It should be remembered that the average quarterly footfall in Go!Active is 85,958 people.

- The total number of incidents reported involving Contractors was 4. 1 of these was categorised as a Near Miss and 1 of these was RIDDOR reportable:

Date of Incident	Service Area + Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Date of Incident
28/01/2026	Pleasley Vale	Property Services	Near Miss	Near Miss - No Injury	No	Lift engineer attended the roof to check the motor room following fault reports. Whilst the engineer was on the roof someone bolted the door closed causing the engineer to be stuck on the roof until contractor company called site.
10/02/2026	Other	Housing	Violence and aggression	Minor Injury - No Lost Days	No	Physical altercation between Contractors.
16/03/2026	Riverside Depot (off site)	Property Services	Close Call	Close call	No	Whilst digging a trench for new gas service IP damaged a virgin media service in the foot path when using an excavator. It was noted the virgin media service was not to the correct depth, had no sand blinding, no marker tape and was not ducted.
19/03/2026	Other	Dragonfly Construction	Slips, trips and Falls on same level	Reportable Dangerous Occurrence	Yes (20.03.2026)	IP was leant on a part pack of blocks that were in the process of being unloaded (not strap banded), the blocks gave way and IP fell backwards where he then tripped over some low-level brickwork and fell.

Graphs showing the number of monthly accidents / incidents for employees, employee and member of the public accident numbers by month and incident types for employees are shown below:



## **DRAGONFLY MANAGEMENT & DRAGONFLY DEVELOPMENT LTD**

There was 1 employee accident reported by Dragonfly Development Ltd during Quarter Q4 prior to the Service's reabsorption into BDC:

<b>Date of Incident</b>	<b>Service Area + Location</b>	<b>Type of Incident</b>	<b>Incident Severity</b>	<b>RIDDOR Reportable</b>	<b>Incident Details</b>	<b>Lost Time Days (Actual)</b>
12/01/2026	Dragonfly Management	Manual handling	Lost Time - Up to 7 days	No	IP was using wheelbarrow which fell onto its side. IP tried to lift the barrow back upright and jarred his back.	7
<b>Total Lost Days: 7</b>						

There were 0 RIDDOR reportable incidents.

### **2.2 Training**

During the Quarter, 167 BDC employees were trained:

- Asbestos Awareness = 59
- Emergency First Aid = 7
- First Aid Refresher (2 days) = 7
- First Aid New (3 days) = 9
- Manual Handling = 85

### **2.3 INSPECTIONS:**

15 formal BDC inspections and 1 informal visit took place. These were undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available) – and occurred at:

- Bolsover Contact Centre
- 8 Cotton Street, Bolsover (informal visit prior to full opening)
- Creswell Heritage Centre
- Pleasley Vale Mill 2 & the Dye House
- Pleasley Vale Mill 3
- Hides Green Communal Areas – 8
- Sheltered Schemes - 3

9 ongoing construction project inspections were undertaken by an external Health & Safety consultant:

- Woburn Close - 2
- Crematorium - 3
- Shirebrook Market Place - 2
- Alder Close - 2

**3. Reasons for Recommendation**

- 3.1 The Health & Safety Manager asks the Committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

**4. Alternative Options and Reasons for Rejection**

- 4.1 In view of the proposed recommendations, Committee members not providing a steer on this matter would be an alternative option but is not considered a reasonable approach.

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**RECOMMENDATION(S)**

1. That Safety Committee members note the Health and Safety updates and provide any appropriate advice to officers on this work stream.
  2. That Safety Committee members be assured that good Health and Safety management remains a key performance priority for Bolsover Derbyshire District Council.
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